How A QCenter Virtual Meeting With Professor Brockway Works:

(1) Email me with a request for an online meeting.
   - Email:  Timothy.Brockway@UConn.edu  (Email preferred to text).
   - Plan ahead. Last minute requests are more difficult to fulfill.

(2) I will reply by email or phone and we will agree on a time that suits you.

(3) We will then get together at the arranged time on Webex.
   - Webex is a virtual meeting tool like (say) Zoom.
   - You will need a computer with a microphone.
   - When the time comes to join the meeting click this link:
     Meet with Professor Brockway.

What You Should Include In Your Email Requesting An Appointment:

(1) The **subject** you wish to study and the **course number**.

(2) A copy or detailed description of the problems or subject you wish to go over.
   - The more detailed your questions the more useful will be the answers !
   - The longer you give me to prepare the more I can have ready for you.

(3) Your **name**, **Student ID**, **email** and **phone number**.
   - I need your student ID to log the time we spend together for administration purposes.
   - I need your phone number in case of last minute changes in appointments or Webex issues.

When Is Professor Brockway Is Available?  (By appointment only)

- I can be available almost any day at any time *by prior appointment*.
- I am here to help and will do my best to fit your schedule.

How To Contact Professor Brockway:

- **Email**:  Timothy.Brockway@UConn.edu  (Email preferred to text).
- **Phone / Voicemail**: (860) 470-4821  (Last minute contact or Webex problems etc).
- **Text**:  (860) 470 - 4821  (Email preferred if possible).